

EXECUTIVE BOARD

A G E N D A

Date: Monday 5 November 2007 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 10 May 2007

John Goddard (Leader)
David Rundle (Deputy Leader)
Mohammed Altaf Khan
Jim Campbell
Jean Fooks
Patrick Murray
Caroline van Zyl

Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Safer City
Better Finances
Cleaner City
Improving Housing
Sustainable Environment and Climate
Change

Without portfolio
Without portfolio
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions for up to 15 minutes – these must be about items on the agenda and must have been given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting.

4. SCRUTINY COMMITTEE RECOMMENDATIONS

- (a) Locality working and the common assessment framework for children and young people – recommendation of Health Scrutiny Committee (page 4.1)
- (b) HMO Scheme – recommendation of Housing Scrutiny Committee (page 4.11)
- (c) Affordable Housing Development – recommendation of Housing Scrutiny Committee (page 4.15)
- (d) Flooding – recommendations of Environment Scrutiny Committee (page 4.19)

Portfolio holders: Councillors van Zyl, Murray and Fooks

5. THE VALIDATION OF PLANNING APPLICATIONS – ADOPTION OF LOCAL LIST OF INFORMATION REQUIREMENTS AS PART OF THE 1APP PROJECT

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager NOTE: A full copy of the proposed 'Local Lists' of information requirements for stakeholder consultation is available for inspection in the Members' Room and Group Rooms, together with a copy of the draft guidance for local planning authorities issued by the Department for Communities and Local Government.

6. CHANGES TO CAR PARKING TARIFFS AT ALL THE CITY CAR PARKS

Portfolio holder: Councillor Fooks

Report (attached) of the Transport and Parking Business Manager

7. BUS SHELTERS – CONTRACT CLARIFICATION

Portfolio holder: Councillor Fooks

Report (attached) of the City Works Business Manager (see also the exempt from publication appendix at item C1)

8. LOCAL COUNCIL OFFICE, COWLEY CENTRE – PROJECT APPROVAL

Portfolio holder: Councillor Rundle

Report (attached) of the Customer Services Business Manager

9. PEERS CENTRE WITHDRAWAL - CONSULTATION

Portfolio holder: Councillor Rundle

Report (circulated separately) of the Interim Leisure and Cultural Services Business Manager

NOTE: The South East Area Committee has asked for details of the savings that will be achieved by closing this facility in January 2008 as opposed to August or September 2008. The Portfolio Holder has indicated that he will respond to that question during his presentation of the report.

10. SUB-REGIONAL CHOICE BASED LETTINGS AND CHANGES TO THE ALLOCATION POLICY

Portfolio holder: Councillor Murray

Report (attached) of the Community Housing Business Manager

NOTE: Appendix 2 (the Allocations Scheme) has been circulated separately to all Councillors. Copies will be available at the meeting or can be obtained from the Committee Secretary.

11. YOUNG PARENTS SUPPORT WORKER AND DISCOUNTING SERVICE CHARGES FOR YOUNG PEOPLE IN TEMPORARY ACCOMMODATION

Portfolio holder: Councillor Murray

Report (attached) of the Community Housing Business Manager

12. GAS AND ELECTRICAL SAFETY CHECKS AND INSPECTION OF TEMPORARY ACCOMMODATION

Portfolio holder: Councillor Murray

Report (attached) of the Environmental Health Business Manager

13. RECOMMENDATIONS FOR THE FUTURE OF SHELTERED HOUSING SCHEMES – SHELTERED HOUSING IMPROVEMENT PLAN

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes NOTE: Housing Scrutiny Committee considered the report on 11 October and the relevant minute and recommendations are appended to the report (pages 13.20 to 13.22)

14. OPTIONS FOR 16 TYNDALE ROAD, ST CLEMENTS

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

Report (attached) of the Financial and Asset Management Business Manager (see also the exempt from publication appendix at item C2)

15. OPTIONS FOR 170 WALTON STREET, JERICHO

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

Report (attached) of the Financial and Asset Management Business Manager (see also the exempt from publication appendix at item C3)

16. TREASURY MANAGEMENT ANNUAL REPORT 2006/07

Portfolio holder: Councillor Campbell

Report (attached) of the Financial and Asset Management Business Managers

17. AWARD OF CONTRACT FOR SUPPLY AND FITTING OF TYRES INCLUDING A CALL OUT SERVICE FOR CITY WORKS

Portfolio holder: Councillor Campbell

Report (attached) of the Facilities Management Business Manager

18. SECOND QUARTER REVENUE AND CAPITAL BUDGET MONITORING 2007/08

Portfolio holder: Councillor Campbell

Report (attached) of the Financial and Asset Management Business Managers NOTE: Finance Scrutiny Committee will consider the report on 30 October 2007 and any recommendations arising (together with any other recommendations relating to this budget) will be reported at the meeting.

19. AREA COMMITTEE RECOMMENDATIONS

There are no such recommendations.

20. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

21. MINUTES

Minutes (attached) of the meeting of the Board held on 8 October 2007

22. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations

2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

(Items C1 to C3 are exempt from publication by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to a contract or property disposal are not compromised for so long as the terms remain subject to negotiation.)

C1. BUS SHELTERS – CONTRACT CLARIFICATION

Portfolio holder: Councillor Fooks

Exempt from publication appendix (attached) to the report of the City Works Business Manager at item 7

C2. OPTIONS FOR 16 TYNDALE ROAD

Portfolio holder: Councillor Murray

Exempt from publication appendix (attached) to the report of the Financial and Asset Management Business Manager at item 14

C3. OPTIONS FOR 170 WALTON STREET

Portfolio holder: Councillor Murray

Exempt from publication appendix (attached) to the report of the Financial and Asset Management Business Manager at item 15